

Single-Family Residential Driveway Requirements

January 25, 2007

1. The Building Permit issued by the Building Department for a single-family residential dwelling (house), also serves as a permit to construct one driveway entrance off of City street right-of-way to serve the house.
2. If an additional driveway is desired, a Driveway Permit must be obtained from the Engineering Department before any work on the driveway is initiated. The homeowner or his authorized representative must complete a Driveway Permit application form and submit the application along with a sketch of the proposed driveway to the Engineering Department for review.
3. Engineering Department personnel may make an on-site inspection to verify that the proposed driveway will not create safety or property issues.
4. Once the Driveway Permit application is approved and after submission of the appropriate Permit Fee by the homeowner, the Engineering Department will issue the Driveway Permit. The Permit Fee will be calculated based on the width of the proposed driveway.
5. The general requirements applicable to driveways for all single-family residential dwellings are as follows:
 - The minimum length of the driveway measured from the edge of the street pavement is 20 feet or if sidewalks are present, 20 feet measured from the back edge of the sidewalk.
 - The minimum width of the driveway shall be ten (10) feet.
 - Driveway access shall be no closer than fifty (50) feet to an intersection as measured from end of radius.
 - The construction of the driveway must not alter stormwater drainage in the street gutter or other right-of-way drainage feature.
 - All driveways within the City Limits must be paved with either concrete or asphalt. Gravel driveways will not be approved.
 - ❖ If concrete is used as a pavement, the minimum thickness shall be four (4) inches.
 - ❖ If asphalt mix is used for pavement, the minimum thickness shall be four (4) inches of compacted crushed stone with a 1.5 inch asphalt surface.