

AGENDA
JACKSON CITY COUNCIL
OCTOBER 6, 2015 – 9:00 A.M.
GEORGE A. SMITH MEETING ROOM

I. CALL TO ORDER.

II. INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG.

(COUNCILMEMBER RANDY WALLACE)

III. ROLL CALL.

IV. APPROVAL OF THE MINUTES OF THE SEPTEMBER 1, 2015, CITY COUNCIL MEETING.

V. INVITATION FOR PUBLIC COMMENT.

VI. PROCLAMATIONS.

1. Domestic Violence Awareness Month
2. Breast Cancer Awareness Month
3. National Night Out

VII. FIRST READING:

1. Consideration of an Ordinance to amend the text of the official code of the City of Jackson relative to Title 5, Chapter 3, Section 5-306, Discount for Early Payment of Property Taxes.
2. Consideration of an Ordinance to abandon an unnamed alley running between North Hays Avenue and Laconte Street, between Jackson Street and Dupree Street, submitted by James Marshall.
3. Consideration of an Ordinance to abandon a portion of Ferguson Drive, submitted by WTBJ Partnership.

VIII. SECOND READING: (NONE)

IX. NEW BUSINESS:

1. Consideration of board appointments:

Keep Jackson Beautiful Commission

- Appointment of Jo Ann Harville to fill the unexpired term of Pat Hamlett

Jackson Municipal Regional Planning Commission

- Re-appointment of Christopher Edwards

Tree Board

- Re-appointment of David Middlebrooks
- Re-appointment of Kevin Andrews

2. Budget Amendments

3. Consideration of invoices over \$10,000.

X. ADJOURN.

MINUTES
CITY COUNCIL MEETING
SEPTEMBER 1, 2015

The Jackson, Tennessee, City Council met for their regular monthly meeting on Tuesday, September 1, 2015, at 9:00 a.m. in the George A. Smith Meeting Room at City Hall with Mayor Jerry Gist and Councilmembers Charles "Pepper" Bray; Ernest Brooks II; Harvey Buchanan; David Cisco; Scott Conger; Johnny Dodd; Vicky Foote; Charles Rahm; and Randy Wallace present. Also present was Anita Brooks, recorder of the minutes.

Councilmember Charles "Pepper" Bray gave the invocation and led the audience in the Pledge of Allegiance to the Flag.

The minutes of the August 4, 2015, meeting were approved and signed.

Mayor Gist extended an invitation for public comment to anyone present who wished to express comments related to any new business item on the meeting agenda.

SECOND READINGS:

On the motion of Councilmember Cisco, seconded by Councilmember Brooks, unanimous approval was given to an Ordinance to accept Cross Creek Cove located within Cross Creek Subdivision running north off of Old Humboldt Road directly across from Glen Echo Drive.

On the motion of Councilmember Brooks, seconded by Councilmember Rahm, unanimous approval was given to an Ordinance to amend the text of the City of Jackson Zoning Ordinance Article V. SPECIFIC DISTRICT REGULATIONS, Section 11. B-4 (General Business) District, C. Uses Permitted as Special Exceptions, 3. Climate

Controlled Storage, along with an amendment to Article VI. REGULATIONS APPLYING TO A SPECIFIC, TO SEVERAL, OR TO ALL DISTRICTS, Section 21. Self-Storage Facilities.

On the motion of Councilmember Rahm, seconded by Councilmember Foote, unanimous approval was given to an Ordinance to amend the text of the City of Jackson Zoning Ordinance Article V. SPECIFIC DISTRICT REGULATIONS, Sections 1 through 7, by deleting Redevelopment Areas Design Review section and replacing it with Civic Master Plan Subareas/Redevelopment Areas Design Review, along with an amendment to Article VI. REGULATIONS APPLYING TO A SPECIFIC, TO SEVERAL, OR TO ALL DISTRICTS, Section 3. Application of District Regulations.

On the motion of Councilmember Conger, seconded by Councilmember Brooks, unanimous approval was given to an Ordinance to amend Ordinance Number 2002-022, an Ordinance Levying Local Litigation Tax. The proposed amendment will increase the litigation tax from \$13.75 per City Court case to \$25.00 per City Court case to fund the City's drug court program. (A public hearing was held on this matter.)

NEW BUSINESS:

On the motion of Councilmember Rahm, seconded by Councilmember Dodd, unanimous approval was given to submit State Form No. CT-0253, Report on Debt Obligation for \$17.4 million loan from the Tennessee Municipal Bond Fund, approved by the Jackson City Council at the June 25, 2015, Special Called Meeting, to the State and Local Finance Department of the State of Tennessee. (Pursuant to Tennessee Code Annotated Section 9-21-151).

On the motion of Councilmember Brooks, seconded by Councilman Dodd, unanimous approval was given to a Resolution approving the submission of the 2014-

2015 Jackson Comprehensive Annual Performance and Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development.

On the motion of Councilmember Dodd, seconded by Councilmember Foote, unanimous approval was given to the acceptance of streets in Cedarbrook Farms Subdivision Phase 2 – portions of Grove Hill Lane, Alderbrook Lane and Shaded Brook Lane, as public streets in the City of Jackson.

On the motion of Councilmember Conger, seconded by Councilmember Foote, unanimous approval was given to an application for participation in an after-school-care snack component (area eligible) Tennessee child and adult care food program (CACFP).

On the motion of Councilmember Cisco, seconded by Councilmember Rahm, unanimous approval was given to a contract with Morgan & Thornburg in the amount of \$16,237.62 for boiler and chiller maintenance in several City owned buildings, based upon unit pricing, lowest and best bid received.

On the motion of Councilmember Buchanan, seconded by Councilmember Conger, unanimous approval was given to a contract with Ford Construction Company in the amount of \$233,338.00 for Lane Avenue improvements, based upon unit pricing, lowest and best bid received.

On the motion of Councilmember Cisco, seconded by Councilmember Buchanan, unanimous approval was given to a contract with Delta Contracting Company in the amount of \$818,634.10 for the Street Resurfacing Project, based upon unit pricing, lowest and best bid received.

On the motion of Councilmember Cisco, seconded by Councilmember Conger, unanimous approval was given to the re-appointment of Patty Lewis to the Board of Zoning Appeals.

On the motion of Councilmember Conger, seconded by Councilmember Rahm, unanimous approval was given to the appointment of Frederick Allison to the Industrial Development Board to replace Andrew Culbreath who has resigned.

On the motion of Councilmember Bray, seconded by Councilmember Dodd, unanimous approval was given to the payment of invoices over \$10,000.

There being no further business, the meeting was adjourned.

JERRY GIST, MAYOR

**AN ORDINANCE TO REPEAL THE
OFFICIAL CODE OF THE CITY OF JACKSON
RELATIVE TO DISCOUNT FOR EARLY PAYMENT OF PROPERTY TAXES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JACKSON THE FOLLOWING:

SECTION 1. Title 5, Chapter 3, Section 5-306 of the Jackson Municipal Code relating to discount for early payment of property taxes is hereby repealed in its entirety.

SECTION 2. That this ordinance becomes effective on November 3rd, 2015, the public welfare requiring it.

MAYOR

INTRODUCED: _____

ADOPTED: _____

JERRY GIST, MAYOR



**STANLEY T. PILANT
DIRECTOR OF PLANNING**

MEMORANDUM

TO: Jackson City Council

FROM: Planning Staff

RE: Alley Closure & Abandonment-Unnamed Alley between North Hays Avenue and LaConte Street

DATE: September 21, 2015

The Jackson Municipal Regional Planning Commission met, on September 2, 2015 and recommended approval of a request to close and abandon an unnamed alley between North Hays Avenue and LaConte Street, between Jackson Street and Dupree Street, submitted by James Marshall.

After review by the city police, fire, E-911, engineering, health and sanitation, street, and planning departments, along with the JEA Engineering Department, the planning staff recommended approval of the closure and abandonment. The abandonment does not alter or hinder any adjacent property access or divert traffic onto adjacent streets. There is no public purpose served by keeping the alley as a public right-of-way.

Attached for your consideration and review is all information relative to this request.

ORDINANCE NO. _____

**AN ORDINANCE TO CLOSE AND ABANDON
AN UNNAMED ALLEY RUNNING BETWEEN NORTH HAYS AVENUE AND
LaCONTE STREET, BETWEEN JACKSON STREET AND DUPREE STREET**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSON:

SECTION 1. That an unnamed alley running between North Hays Avenue and LaConte Street, between Jackson Street and Dupree Street is hereby closed and abandoned, and being more particularly described as follows:

BEGINNING AT A POINT at the southeast corner of Hays Avenue and Jackson Street; thence south along the east margin of Hays Avenue, 96.5 feet to the **TRUE POINT OF BEGINNING**, said point also being on the north margin of the herein described alley; thence east along the north margin of said alley, 366 +/- feet to a point on the west margin of Laconte Street; thence south 13 feet to a point on the south margin of said alley; thence west 366 +/- feet to a point on the east margin of Hays Avenue; thence north 13 feet to the **TRUE POINT OF BEGINNING** and containing 4,759 square feet more or less.

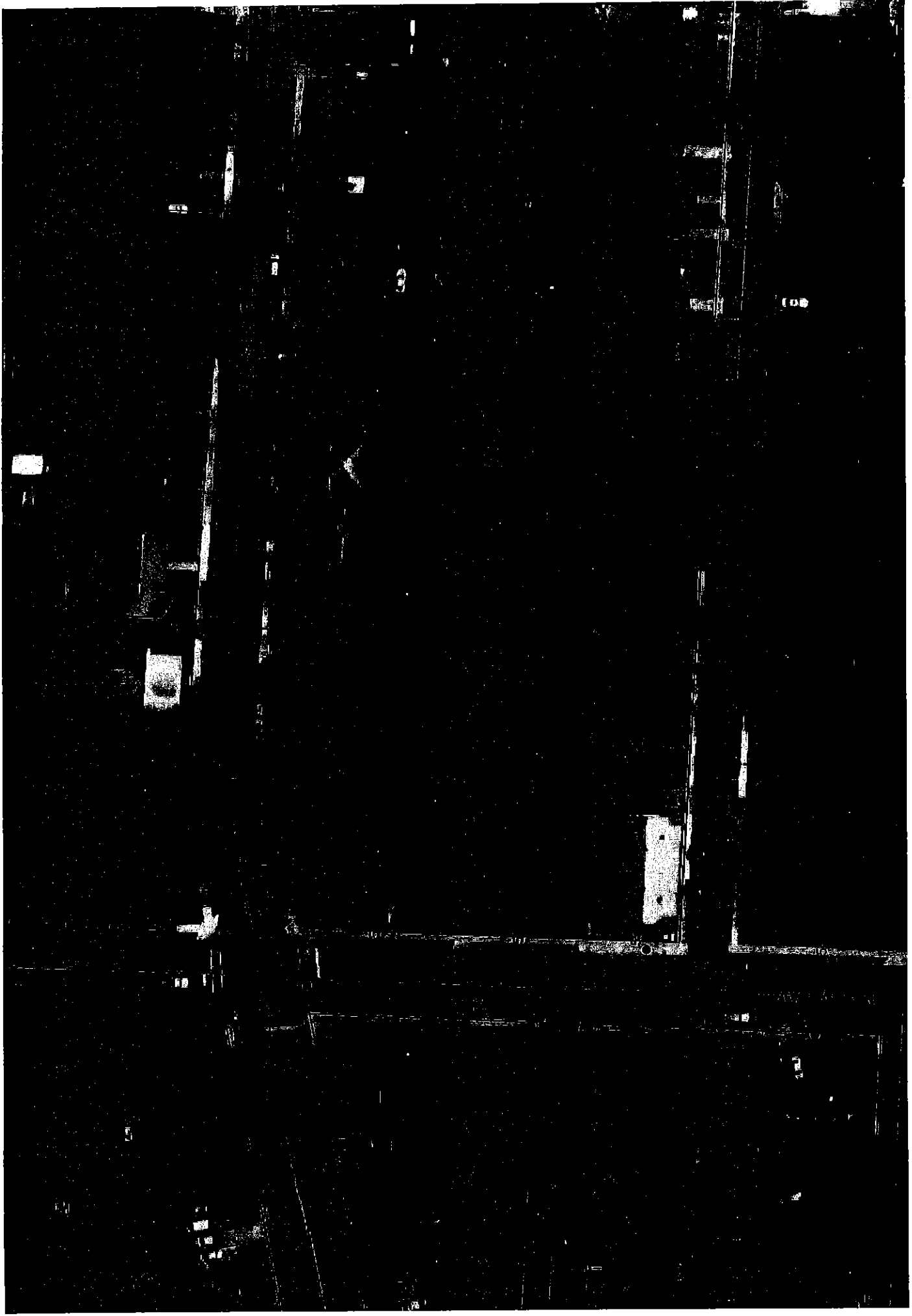
SECTION 2. That this Ordinance takes effect from and after its adoption, the public welfare requiring it.

INTRODUCED: _____

ADOPTED: _____

MAYOR

**NOTICE OF PROPOSED ALLEY CLOSURE
EAST/WEST ALLEY BETWEEN #560 & #566 N. HAYS AVENUE TO LACONTE STREET**



JERRY GIST, MAYOR



STANLEY T. PILANT
DIRECTOR OF PLANNING

MEMORANDUM

TO: Jackson City Council

FROM: Planning Staff

RE: Close and Abandon a Portion of Ferguson Drive

DATE: September 21, 2015

The Jackson Municipal Regional Planning Commission met, on September 2, 2015 and recommended approval of a request to close and abandon a portion of Ferguson Drive. The abandonment would eliminate the current cul-de-sac turnaround at the end of Ferguson Drive and incorporate it into the adjacent property allowing it to be developed as a major addition for the Physicians Surgery Center.

After review by the city police, fire, E-911, engineering, health and sanitation, street, and planning departments, along with the JEA Engineering Department, the planning staff recommended approval of the closure and abandonment. The abandonment does not alter or hinder any adjacent property access or divert traffic onto adjacent streets.

Attached for your consideration and review is all information relative to this request.

ORDINANCE NO. _____

**AN ORDINANCE TO CLOSE AND ABANDON
A PORTION OF FERGUSON DRIVE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSON:

SECTION 1. That a portion of Ferguson Drive is hereby closed and abandoned, and being more particularly described as follows:

BEGINNING AT A POINT at the southeast corner of the Regional Express Inc. tract as recorded in Deed Book 527, page 94 in the Register's Office of Madison County, Tennessee; this property is also addressed as #6 Channing Way; thence S 1° 56' W, 15.56 feet to the **TRUE POINT OF BEGINNING**; thence following a curve to the right with a radius of 25 feet, along a 22.39 foot arc length to a point; thence following a curve to the left around the herein described cul-de-sac with a 47 foot radius, along a 231.83 arc length to a point; thence following a curve back to the right with a radius of 25 feet, along a 22.39 foot arc length to a point; thence N 88° 04'00" W, a distance of 50.0 feet to the **TRUE POINT OF BEGINNING** and containing 0.15 +/- acres.

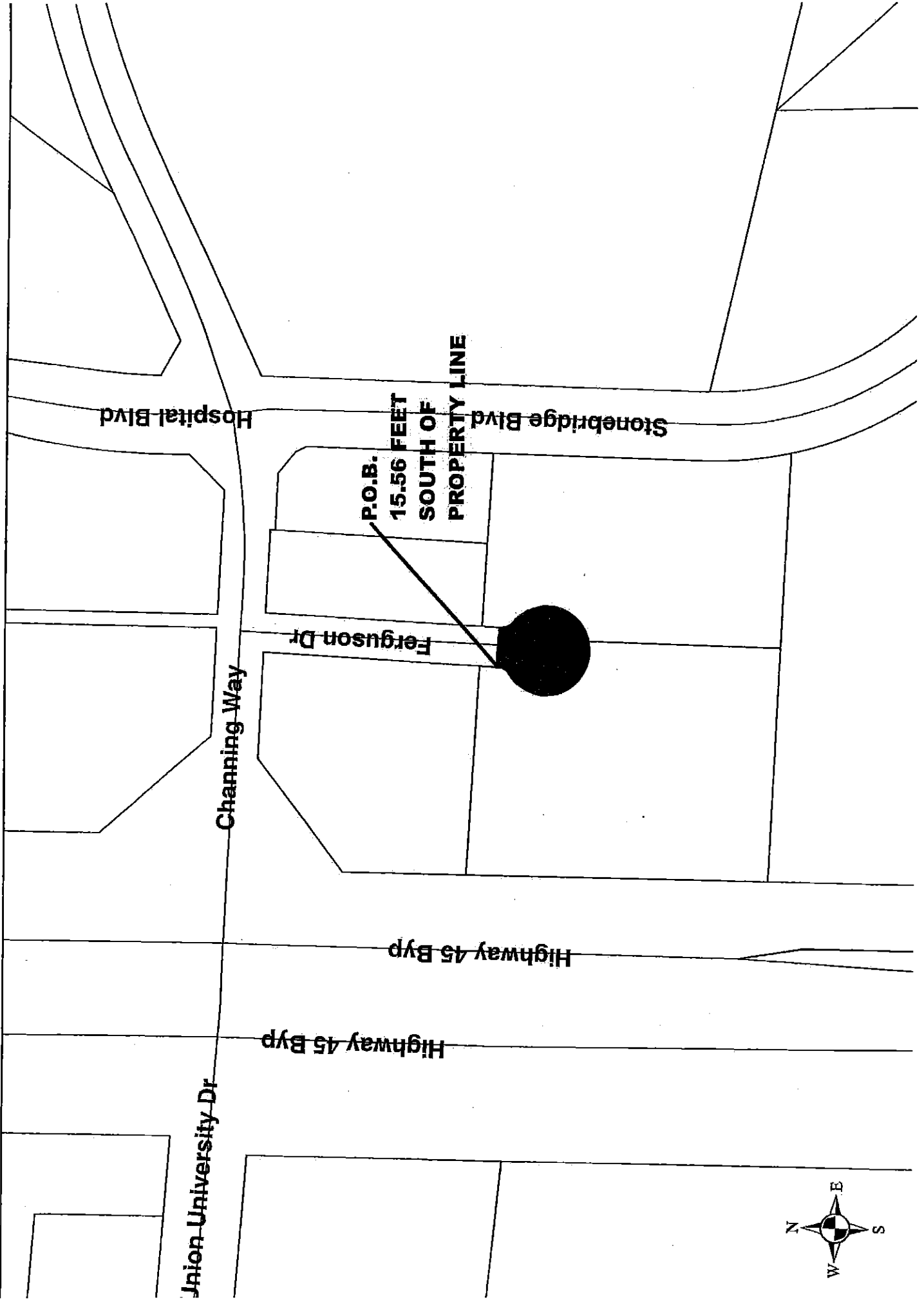
SECTION 2. That this Ordinance takes effect from and after its adoption, the public welfare requiring it.

INTRODUCED: _____

ADOPTED: _____

MAYOR

NOTICE OF PROPOSED STREET CLOSURE PORTION OF FERGUSON DRIVE



JO ANN HARVILLE

PERSONAL

Residence: 1365 Memory Lane

Telephone: 731-694-9029

Email: jo12an25@icloud.com

EDUCATION

High School: GED

College: Jackson State

Graduate School:

EMPLOYMENT

Present employer: Retired

Title:

Previous employers:

COMMUNITY INVOLVEMENT

Church-Pinson Church of Christ & New Hope Baptist

Volunteer at Nursing Home

Relay for Life

Volunteer for Keep Jackson Beautiful

MEMORANDUM

DATE: September 4, 2015
TO: Mayor Jerry Gist
FROM: Karen Bell
SUBJECT: Requests for FY16 Budget Amendments

The following budget amendment requests are submitted for council consideration for the FY16 budget year:

CAPITAL		Current	Amendment	Amended
FUND:		Budget	Request	Budget
<i>Expenses:</i>				
315-43190-900	State Street Maintenance	75,317	7500	82,817
<i>Revenue:</i>				
315-37900	Fund Balance	2,278,490.92	7,500	2,285,990.92

Budget amendment being completed for the purchase of a bush hog, equipment needed by the Street Department, in the amount of \$7,500.

c: Al Laffoon, City Recorder
Susan White, Purchasing

MEMORANDUM

DATE: September 22, 2015
TO: Mayor Jerry Gist
FROM: Karen Bell
SUBJECT: Requests for FY16 Budget Amendments

The following budget amendment requests are submitted for council consideration for the FY16 budget year:

CAPITAL		Current	Amendment	Amended
FUND:		Budget	Request	Budget
<i>Expenses:</i>				
315-42160-900	Traffic Division Capital – Police		7,500	7,500
<i>Revenue:</i>				
315-36961	Transfer from General Fund		7,500	7,500

Budget amendment being completed for the purchase of motorcycle to be used by the Jackson Police Department Traffic Division in the amount of \$7,500. Funds were received from insurance recovery for a totaled JPD 2008 Dodge Charger and the settlement funds are being used to purchase a motorcycle and to do maintenance painting on some of the older vehicles since the settlement was not enough to replace the vehicle. Insurance recovery money is in the general fund and this would be a transfer to the capital fund to cover the cost of the motorcycle which is a capital purchase.

c: Al Laffoon, City Recorder
Susan White, Purchasing

MEMORANDUM

DATE: September 22, 2015
TO: Mayor Jerry Gist
FROM: Karen Bell
SUBJECT: Requests for FY16 Budget Amendments

The following budget amendment requests are submitted for council consideration for the FY16 budget year:

GENERAL		Current	Amendment	Amended
FUND:		Budget	Request	Budget
<i>Expenses:</i>				
110-42194-290	2015 Byrne Jag Sheriff	0	27,751.50	27,751.50
110-42194-900	2015 Byrne Jag Grant		27,751.50	27,571.50
<i>Revenue:</i>				
110-33193	2015 Byrne Jag Grant		55,503	55,503

The City has received the 2015 Byrne Jag Grant. It will be equally split between the City of Jackson Police Department and the Madison County Sheriff's Department. The city's portion of \$27,751.50 will be used to purchase Level III/IV LBE w/plate, a firearms clearing station and dolly, and personal protection equipment. The Madison County Sheriff's Department will use their share to cover the salary of one full-time deputy sheriff to work courtroom security. A public hearing was held on this grant in the July City Council meeting.

c: Al Laffoon, City Recorder
Susan White, Purchasing

Date: 9/21/2015
 Time: 09:52
 User: WHETSTOC

CITY OF JACKSON
 Invoice History Report

Page: 1
 Id: AP4610

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
12964	CDW GOVERNMENT LLC	XG75790	8/10/2015		105563-B	8/31/2015		SERV AGREEMENTS-INFO	25,245.00
			110-41640-262					EX 25,245.00	
			110-21121					AP 25,245.00	
			110-11213					CA 25,245.00	
VENDOR TOTALS									25,245.00
23852	GRESHAM SMITH & PARTNER	0687258	8/08/2015		105627-B	8/31/2015		RE:HIGHLAND AVE ROUN	11,625.40
			315-43190-935					EX 11,625.40	
			315-21121					AP 11,625.40	
			110-11213					CA 11,625.40	
VENDOR TOTALS									11,625.40
10921	GULF STATES DISTRIBUTOR	1221125-IN	8/05/2015		105629-B	8/31/2015		TASER CARTRIDGES-JPD	11,615.00
			110-42185-320					EX 11,615.00	
			110-21121					AP 11,615.00	
			110-11213					CA 11,615.00	
VENDOR TOTALS									11,615.00
25933	INSIGHT PUBLIC SECTOR I	1100433391	8/12/2015		105652-B	8/31/2015		COMPUTER EQUIP-JPD	38,536.76
			315-42155-900					EX 38,536.76	
			315-21121					AP 38,536.76	
			110-11213					CA 38,536.76	
VENDOR TOTALS									38,536.76
27895	INTEGRATED LLC	2766	8/11/2015		105654-B	8/31/2015		REPAIRS TO TRUNK SYS	20,310.00
			315-42600-900					EX 20,310.00	
			315-21121					AP 20,310.00	
			110-11213					CA 20,310.00	
VENDOR TOTALS									20,310.00
1245	MADISON CO TRUSTEE	27612	8/22/2015		105476-B	8/31/2015		1/2 AUG '15 MIXED LI	14,436.52
			110-31930					EX 14,436.52	
			110-21121					AP 14,436.52	
			110-11213					CA 14,436.52	
VENDOR TOTALS									14,436.52
24223	MADISON COUNTY DEV LLC	0000027045	8/31/2015		106064-B	9/15/2015		DUMPING-H&S	15,668.69
			131-43230-296					EX 15,668.69	
			131-21121					AP 15,668.69	
			110-11213					CA 15,668.69	
24223	MADISON COUNTY DEV LLC	2015-8 Aug-15	8/31/2015		106064-B	9/15/2015		DUMPING-H&S	282,782.20
			131-43230-242					EX 282,782.20	
			131-21121					AP 282,782.20	

CITY OF JACKSON
 Invoice History Report

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
			110-11213					CA 282,782.20	
VENDOR TOTALS									298,450.89
18904	MADISON-HAYWOOD DEV SER	08/05/15	8/05/2015		105691-B	8/31/2015		FY'16/'17 APPROPRIAT	28,914.90
			110-41900-767					EX 28,914.90	
			110-21121					AP 28,914.90	
			110-11213					CA 28,914.90	
VENDOR TOTALS									28,914.90
26011	MSB CONSTRUCTION	APP#8-08/27/15	8/27/2015		106085-B	9/15/2015		WK-COJ TENNIS COMPLE	180,900.00
			315-44642-900					EX 180,900.00	
			315-21121					AP 180,900.00	
			110-11213					CA 180,900.00	
VENDOR TOTALS									180,900.00
27981	P & J PETROLEUM	7091D	8/03/2015		105721-B	8/31/2015		GAS-GARAGE	16,969.78
			110-14111					EX 16,969.78	
			110-21121					AP 16,969.78	
			110-11213					CA 16,969.78	
27981	P & J PETROLEUM	7092D	8/08/2015		105721-B	8/31/2015		GAS-GARAGE	15,770.59
			110-14111					EX 15,770.59	
			110-21121					AP 15,770.59	
			110-11213					CA 15,770.59	
27981	P & J PETROLEUM	7095D	8/18/2015		105721-B	8/31/2015		GAS-GARAGE	15,632.36
			110-14111					EX 15,632.36	
			110-21121					AP 15,632.36	
			110-11213					CA 15,632.36	
27981	P & J PETROLEUM	7098D	8/25/2015		106102-B	9/15/2015		GAS-GARAGE	11,873.57
			110-14111					EX 11,873.57	
			110-21121					AP 11,873.57	
			110-11213					CA 11,873.57	
VENDOR TOTALS									60,246.30
7527	PARMAN ENERGY CORPORATI	0410281-IN	8/21/2015		106105-B	9/15/2015		DIESEL-GARAGE	11,006.65
			110-14112					EX 11,006.65	
			110-21121					AP 11,006.65	
			110-11213					CA 11,006.65	
7527	PARMAN ENERGY CORPORATI	0412825-IN	9/02/2015		106105-B	9/15/2015		GAS-GARAGE	13,340.80
			110-14111					EX 13,340.80	
			110-21121					AP 13,340.80	
			110-11213					CA 13,340.80	
VENDOR TOTALS									24,347.45

Date: 9/21/2015
Time: 09:52
User: WHETSTOC

CITY OF JACKSON
Invoice History Report

Page: 3
Id: AP4610

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
7307	SPRAGINS BARNETT & COBB	26788-09/15/15	9/01/2015		106144-B	9/15/2015		MTHLY LEGAL SERV-COJ	10,416.66
			110-41300-250					EX	10,416.66
			110-21121					AP	10,416.66
			110-11213					CA	10,416.66
VENDOR TOTALS									10,416.66
10182	SWHRA	08/25/15	8/25/2015		105481-B	8/31/2015		JUNE GANG PREV SMR Y	25,000.00
			110-41900-720					EX	25,000.00
			110-21121					AP	25,000.00
			110-11213					CA	25,000.00
VENDOR TOTALS									25,000.00
25623	THE DREAM CTR OF JACKSO	08/13/15	8/13/2015		105483-B	8/31/2015		RE:FY'16 APPROPRIATI	46,716.25
			110-41900-720					EX	46,716.25
			110-21121					AP	46,716.25
			110-11213					CA	46,716.25
VENDOR TOTALS									46,716.25
14822	TRI-TURF SOD FARMS INC	JSP 8/15	8/15/2015		106171-B	9/15/2015		SOD REMOVAL/INSTALL-	15,115.00
			124-44505-328					EX	15,115.00
			124-21121					AP	15,115.00
			110-11213					CA	15,115.00
VENDOR TOTALS									15,115.00
21350	W & W CULVERTS	08080	8/18/2015		106187-B	9/15/2015		STORM PIPE & EQUIP-S	50,255.00
			110-43911-400					EX	50,255.00
			110-21121					AP	50,255.00
			110-11213					CA	50,255.00
VENDOR TOTALS									50,255.00
****GRAND TOTAL****									862,131.13