

**MINUTES**  
**CITY COUNCIL MEETING**  
**OCTOBER 1, 2013**

The Jackson, Tennessee, City Council met for their regular monthly meeting on Tuesday, October 1, 2013, at 9:00 a.m. in the George A. Smith Meeting Room at City Hall with Mayor Jerry Gist and Councilmembers Charles “Pepper” Bray; Ernest Brooks II; Harvey Buchanan; David Cisco; Scott Conger; Johnny Dodd; Vicky Foote; Charles Rahm; and Randy Wallace present. Also present was Anita Brooks, recorder of the minutes.

Elder Rocky Miller gave the invocation and Councilmember Johnny Dodd led the audience in the Pledge of Allegiance to the Flag.

The minutes of the September 3, 2013, meeting were approved and signed.

Mayor Gist presented proclamations for American Cancer Society Paint the Town Pink Breast Cancer Awareness Month, Domestic Violence Awareness Month and National Night Out. Mayor Gist recognized the audience presence of Dr. Nina Heckler, Assistant Professor of Sociology at Union University, and her students, and members of Leadership Jackson. Marty Clements announced that a veterans program, sponsored by the city of Jackson and Madison County, would be held on November 11, 2013, at 6:30 p.m. at Liberty Technology Magnet High School.

**NEW BUSINESS:**

On the motion of Councilmember Conger, seconded by Councilmember Buchanan, unanimous approval was given to submit a grant application to the

Tennessee Department of Human Services for participation in an after school care snack component (area eligible) Child and Adult Care Food Program (CACFP).

On the motion of Councilmember Brooks, seconded by Councilmember Cisco, unanimous approval was given to accept a portion of Bowling Drive in Harding Place Section 6 as a city street.

Dave Ralston and Latonya Fason of the Jackson Housing Authority presented the Jackson Community Development Program's 2012-2013 Comprehensive Annual Performance Evaluation Report. On the motion of Councilmember Conger, seconded by Councilmember Dodd, unanimous approval was given to submit the 2012-2013 Comprehensive Annual Performance Evaluation Report to the U.S. Department of Housing and Urban Development. Councilmember Buchanan made a formal request for public service announcements to be established and aired regarding the services of all housing agencies in Jackson and that brochures-pamphlets be printed and distributed with the agencies' contact information and a list of their services to let citizens know about the services available for home repair and homeownership.

On the motion of Councilmember Brooks, seconded by Councilmember Foote, unanimous approval was given to a contract with Tri-Turf Sod Farms for Bermuda sod, lowest and best bid received.

On the motion of Councilmember Buchanan, seconded by Councilmember Foote, a contract with The Lift Wellness, Inc. for primary health care services for city of Jackson employees and their dependents enrolled in the city's health plan was approved 8-0-1, with Councilmember Conger abstaining.

On the motion of Councilmember Rahm, seconded by Councilmember Buchanan, unanimous approval was given to a contract with Highland Green

Properties, LLC to purchase approximately 18.5 acres of property located on U.S. Highway 45 North for a tennis complex and other park components.

On the motion of Councilmember Rahm, seconded by Councilmember Conger, unanimous approval was given to a contract with V.F.W. Post 1848 to purchase approximately 3.4 acres of property located on U.S. Highway 45 North to extend the area at Highland Green for the proposed park complex.

On the motion of Councilmember Rahm, seconded by Councilmember Conger, the appointments of Vicky Foote, David Cisco, Randy Wallace, Mal Matthews and Jimmy Cole to serve on the Mayor Salary Review Committee, as mandated by the Jackson City Charter, were approved 8-0-1, with Councilmember Wallace abstaining.

On the motion of Councilmember Conger, seconded by Councilmember Brooks, unanimous approval was given to the appointments of Vicky Foote, Doug Roth, Brad Little, Kathi Leatherwood and Esther Milam to serve on the Council Member Pay Review Committee, as mandated by the Jackson City Charter.

On the motion of Councilmember Buchanan, seconded by Councilmember Foote, unanimous approval was given to the re-appointment of Carol Emery to the Keep Jackson Beautiful Commission.

On the motion of Councilmember Cisco, seconded by Councilmember Conger, unanimous approval was given to the re-appointments of David Middlebrooks and Kevin Andrews to the Tree Board.

On the motion of Councilmember Buchanan, seconded by Councilmember Conger, unanimous approval was given to the following budget amendment requests:

<b>ROBERTSON</b>		Current	Amendment	Amended
<b>TRUST:</b>		Budget	Request	Budget
<i>Revenue:</i>				
611-37940	Transfer from KCR	18,639	0	0
<b>GENERAL FUND</b>				
<i>Revenue:</i>				
110-36101	Interest Earned/KCR Investment	1,250	18,639	19,889

The Robertson Trust Fund was closed in fiscal year 2011. The 2014 budget ordinance reflected an amount budgeted in this fund for the transfer of the interest earned on this fund. This should have been budgeted in the general fund where these investments now reside since the Robertson Trust Fund was closed in 2011. This amendment allows it to be transferred into the general fund and close out fund 611.

On the motion of Councilmember Cisco, seconded by Councilmember Bray, unanimous approval was given to the following budget amendment requests:

<b>CAPITAL</b>		Current	Amendment	Amended
<b>FUND:</b>		Budget	Request	Budget
<i>Expenses:</i>				
315-44500-900	Pringles Park Capital Fund	190,000	9,192.33	199,192.33
315-44100-900	Recreation Capital	953,500	-9,193.33	944,307.67

The City will move \$9,192.33 from the money allocated in Recreation capital funding for park acquisition and development to the Pringles Park capital fund for concession computers (\$3,245.21), cameras for internet webcast (\$2,665.41) and office/clubhouse phones (\$3,281.73).

On the motion of Councilmember Conger, seconded by Councilmember Buchanan, unanimous approval was given to the following budget amendment requests:

<b>GENERAL</b>		Current	Amendment	Amended
<b>FUND:</b>		Budget	Request	Budget
<i>Expenses:</i>				
110-42189-290	2013 Byrne Jag Sheriff	0	21,153.50	21,153.50
110-42189-900	2013 Bryne Jag Grant		21,153.50	21,153.50
<i>Revenue:</i>				
110-33191	2013 Byrne Jag Grant		42,307.00	42,307.00

The City has received the 2013 Byrne Jag Grant. It will be equally split between the City of Jackson Police Department and the Madison County Sheriff's Department. The city's portion of \$21,153.50 will be used to purchase a computer software package that will allow administrators to distribute policies, train personnel and manage the accreditation process as well as testing and surveying.

On the motion of Councilmember Foote, seconded by Councilmember Conger, unanimous approval was given to the following budget amendment requests:

<b>CAPITAL</b>		Current	Amendment	Amended
<b>FUND:</b>		Budget	Request	Budget
<i>Expenses:</i>				
315-42100-900	Police Administration Capital	59,371	77,273	136,644
<i>Revenue:</i>				
315-37900	From Fund Balance	70,000	77,273	147,273

The Police Department had some outstanding invoices on their public safety software implementation at year end June 30 and these invoices were not billed until July and August for this implementation. The PD had \$96,000 left over as a balance at June 30 for this project and is requesting to move \$77,273 into their capital to cover these invoices from the amount that rolled back into fund balance at June 30.

On the motion of Councilmember Cisco, seconded by Councilmember Brooks, unanimous approval was given to the following budget amendment requests:

<b>GENERAL</b>		Current	Amendment	Amended
<b>FUND:</b>		Budget	Request	Budget
<i>Expenses:</i>				
110-42192-XXX	Gang Resistance Intervention Grant	0	120,000	120,000
<i>Revenue:</i>				
110-33196	Gang Resistance Intervention Grant	0	90,000	90,000

The City has received the Gang Resistance Intervention Training (GRIT) Grant in the amount of \$120,000. This grant allows for reimbursement from the grant of \$90,000 with a cash match of \$30,000 each year for the three year period of the grant. The grant period is from 10/1/13 – 6/30/2016. In addition to the City of Jackson, letters of commitment from Jackson-Madison County Chamber of Commerce, West Tennessee Healthcare, West Tennessee Healthcare Foundation, Madison County, and Jackson Energy Authority have agreed to assist in providing the required match.

On the motion of Councilmember Buchanan, seconded by Councilmember Foote, unanimous approval was given to the following budget amendment requests

<b>CAPITAL</b>		Current	Amendment	Amended
<b>FUND:</b>		Budget	Request	Budget
<i>Expenses:</i>				
315-41920-900	Farmer's Market Capital	2,778	13,000	15,778
<i>Revenue:</i>				
315-37900	From Fund Balance	147,273	13,000	160,273

The Farmer's Market had some outstanding invoices on the Amphitheater which had a budget of \$50,000 in the FY13 budget. These invoices were not billed until July and August. The Farmer's Market had \$13,000 left over from the original budgeted amount of \$50,000 at fiscal year-end 2013 and is requesting to move this money into the FY14 budget to cover these additional invoices incurred.

On the motion of Councilmember Cisco, seconded by Councilmember Rahm, unanimous approval was given to the following budget amendment requests:

<b>CAPITAL FUND:</b>		Current Budget	Amendment Request	Amended Budget
<i>Expenses:</i>				
315-44100-900	Recreation Capital	944,307.67	936,307.67	8,000.00
315-44642-900	City of Jackson Tennis Complex and Soccer Development	210,000	936,307.67	1,146,307.67

The City is moving the remaining \$936,307.76 from Recreation Capital for park acquisition and development to the new capital account set up for City of Jackson Tennis Complex and Soccer Development.

On the motion of Councilmember Rahm, seconded by Councilmember Conger, unanimous approval was given to the following budget amendment requests:

<b>CAPITAL FUND</b>		Current Budget	Amendment Request	Amended Budget
<i>Revenue:</i>				
315-36961	Transfer from General Fund		866,607	866,607
<b>CAPITAL FUND</b>				
<i>Expenses:</i>				
315-44642-900	City of Jackson Tennis Complex and Soccer Development	1,146,307.67	866,607	2,012,914.67
<b>GENERAL FUND</b>				
<i>Expenses:</i>				
110-41900-761	Transfer to Capital Fund		866,607	866,607
<i>Revenue:</i>				
110-37900	From Fund Balance		866,607	866,607

Funds are being transferred from general fund Robertson Trust reserves in the amount of \$866,607 to use for the City of Jackson Tennis Complex and Soccer Development expenses.

On the motion of Councilmember Bray, seconded by Councilmember Dodd, unanimous approval was given to the payment of invoices over \$10,000.

There being no further business, the meeting was adjourned.

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JERRY GIST, MAYOR