

**APPLICATION FOR BEER LICENSE IN BUSINESS NAME**

Telephone: (731) 425-8214

**CITY OF JACKSON**

Fax: (731) 425-8202



The undersigned hereby applies to the Beer Board for which type of Beer Permit. # \_\_\_\_\_

1. Selling, storing and distributing for consumption off the premises.
2. Selling, storing and serving on the premises where sold.
3. Selling and serving beer in a hotel.
4. To operate as a distributor at wholesale.
5. Special occasion to sell, store and serve.
6. Special occasion to store and serve.

Name Permit is requested for \_\_\_\_\_

Location \_\_\_\_\_  
Business \_\_\_\_\_

Telephone Number of Business \_\_\_\_\_

List Name, Age, Address of all Owners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Name, Address, Date of Birth, Drivers License Number and Social Security Number of Manager \_\_\_\_\_  
\_\_\_\_\_

Describe the character of the place permit is requested for (Lounge, motel, restaurant, service station, etc.) \_\_\_\_\_  
\_\_\_\_\_

Number of seats in business \_\_\_\_\_ . Number of off-street parking spaces \_\_\_\_\_  
Name of owner of business if different from applicant: \_\_\_\_\_

Is business individually owned, a partnership or corporation? \_\_\_\_\_

List names, ages and addresses of owners or corporate officers \_\_\_\_\_  
\_\_\_\_\_

Describe the character of the place permit is requested for (Lounge, motel, restaurant, service station, etc.) \_\_\_\_\_  
\_\_\_\_\_

Is there a permit at this location at present? \_\_\_\_\_

Has any owner in said business been convicted of any violation of the liquor laws or any crime involving moral turpitude within the past 10 years ? \_\_\_\_\_ If yes, describe \_\_\_\_\_  
\_\_\_\_\_

Do you agree that no sales will be made to anyone under 21 years of age? \_\_\_\_\_

Will any minors be employed by you? \_\_\_\_\_ If yes, describe \_\_\_\_\_  
\_\_\_\_\_

Do you agree you will not employ anyone who has been convicted of a violation of the liquor laws or of moral turpitude within the past 10 years? \_\_\_\_\_

Will you comply with all State and/or local laws regarding the sale of beer? \_\_\_\_\_

Do you agree to sell beer only at the location applied for? \_\_\_\_\_

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Do you understand your permit may be suspended or revoked by the Beer Board for violations of the local and/or State beer laws by any employee of the business? \_\_\_\_\_

Do you have restroom facilities for both men & women? \_\_\_\_\_

If yes, describe \_\_\_\_\_

Do you agree to report to the Beer Board any change in ownership? \_\_\_\_\_

REFERENCES:	Name	Address

If the event will be held on city property, including public buildings, streets and/or sidewalks, do you have proof of general liability insurance for one million dollars? \_\_\_\_\_ The policy must state that alcohol will be consumed.

Do you agree to turn in your permit if you cease operation at the location above listed? \_\_\_\_\_  
swear the above questions are answered truthfully to the best of my knowledge.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

STATE OF TENNESSEE  
COUNTY OF MADISON

The above signed makes oath that all the statements contained in the foregoing application are true.

\_\_\_\_\_  
Notary Public

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
My commission expires: \_\_\_\_\_

# Beer Application Fact Sheet

Application fee. Each applicant at the time of filing an application for a permit as provided hereunder shall pay a **nonrefundable** application fee of two hundred fifty dollars (\$250.00) to defray the cost of investigation of such application and no such application shall be considered until said fee has been paid to the City of Jackson. (See Title 8, Chapter 2, Section 8-207, of the Jackson Municipal Code).

Prior to turning in your completed application, you must go to the Building Department in City Hall and request a copy of the Certificate of Occupancy. If the building you intend to use was previously used by another occupancy type, you will be required to have a "walk through inspection." If the building has been vacant for a period of two years (or more) you will be required to have a "walk through inspection". A "walk through inspection" will identify any changes or modifications that must be made to the building prior to occupying the building. **Requests for walk through inspections must be made at the Building Department at least 10 days prior to the date of the Beer Board Meeting. Requests made less than 10 days, will not be processed until the next Beer Board Meeting Date.** Planning Department will be given a copy of the walk through request to check the property for planning and zoning issues. After all the changes indicated by the Planning Department and Building Department is completed, a Certificate of Occupancy can be issued.

If you are applying for a special occasion permit for an event held on city property, including public buildings, streets and/or sidewalks, you must provide proof of general liability insurance for one million dollars. The policy must state that alcohol will be consumed.

Prior to making application for a special occasion permit, the applicant shall have written approval of the head of the city department that has authority and control over the property for which the permit is to be issued. (See Title 8, Chapter 2, Section 8-209, (4) of the Jackson Municipal Code).

Please list three (3) references on the application. To make sure that your application is processed in a timely manner, we recommend that you list references that will provide a quick response. Please provide an accurate and complete address for each reference that is listed on the application. A response from the reference may either be mailed into the office or faxed to (731) 425-8202.

Please fill the application out in its entirety, giving exact descriptions and details whenever possible, such as giving an exact description of your restroom facilities for both men and women.

Please write your driver's license number on the application. Please note whether it is an in state or out-of-state driver's license.  
(example: MS 459-99-9999 or TN 632-99-9999)

You will be notified by telephone when your application is ready to be presented before the Beer Board for consideration. Please provide a telephone number where you can be reached between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. You cannot sell beer in the City of Jackson until the Beer Board has approved your application and your permit has been issued.

Beer Permits are not transferable. A permit is valid only for the owner to whom it is issued and cannot be transferred to another owner. **If you buy an existing business from someone else, you cannot use his or her permit.** You must obtain a permit for yourself. (See Title 8, Chapter 2, Section 8-207 of the Jackson Municipal Code).

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I \_\_\_\_\_ did receive a copy of the beer application fact sheet  
(Please print name)

and a copy of the City of Jackson beer code.

\_\_\_\_\_  
Signature