

# The Jackson Registered Contractor Program

As of July 15, 2003, all contractors doing business within the city limits of Jackson, Tennessee should register with the Jackson Registered Contractor Program. This program is a consumer protection information service that will verify that a contractor doing business within the Jackson city limits has the minimum license and insurance required by law. Doing business with a Jackson Registered Contractor is the first step toward avoiding disreputable or unqualified contractors.

*The City of Jackson Mayor's Office and the City of Jackson Building Department have asked that all contractors participate in this program.*

## REQUIREMENTS

A company or individual applying to be a Jackson Registered Contractor must provide the following documentation:

- ◆ Copy of City of Jackson Business license (required to do business in Jackson)
- ◆ Verification of Worker's Compensation Insurance (required by state law for anyone with one or more employees)
- ◆ Verification of General Liability Insurance
- ◆ Verification of required City and County trade license (such as electrical and plumbing)
- ◆ Verification of State of Tennessee Contractor's License (required by state law for all contractors performing work with a value of \$25,000 or more)

## EXEMPTIONS

- ◆ You may be exempt from having Worker's Compensation Insurance if you have NO employees.
- ◆ You are exempt from having a State of TN Contractor's license if NONE of your work is valued over \$25,000.
- ◆ You are exempt from a City or County trade license if it is not a requirement for your trade.

## FEES

There is NO fee for becoming a Jackson Registered Contractor.

## WHERE TO REGISTER

The Jackson Registered Contractor's Program is operated by the

**Jackson Area Home Builder's Association,  
206 E. Main, Suite 204  
Jackson, Tennessee 38301  
or call (731) 423-6226 for more information.**

## CONSUMER INFORMATION

All individuals should call the Jackson Area Home Builder's office to verify that your contractor is a Jackson Registered Contractor. Protect yourself by doing business with Jackson Registered Contractors ONLY.



**JACKSON AREA HOME BUILDERS ASSOCIATION**

206 E. MAIN ST., SUITE # 205  
JACKSON, TN 38301  
PHONE 731-423-6226

P. O. Box 1465  
JACKSON, TN 38302  
FAX: 731-423-6227



Member

**NAHB**  
NATIONAL ASSOCIATION  
OF HOME BUILDERS

# The Jackson Registered Contractor's Program

## APPLICATION FOR REGISTRATION

The Jackson Registered Contractor Program is a consumer protection and information service. To become a Jackson Registered Contractor, you must completely fill out this form and provide the required documentation. As a Registered Contractor, your company information will be available to the general public upon request.

PLEASE PROVIDE THE FOLLOWING DOCUMENTATION (check all that apply):

- Copy of City of Jackson Business license
- Verification of Worker's Compensation Insurance
- Verification of General Liability Insurance
- Verification of City and County Contractor's license (if applicable)
- Verification of State of Tennessee Contractor's License (if applicable)

EXEMPTIONS (check all that apply):

- You may be exempt from having Worker's Compensation Insurance if you have NO employees.
- You are exempt from having a State of TN Contractor's license if NONE of your work is valued over \$25,000.
- You are exempt from a City or County license if it is not a requirement for your trade.

### PLEASE PROVIDE ALL OF THE FOLLOWING INFORMATION:

Company Name: \_\_\_\_\_

Principles Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

\_\_\_\_\_ Fax #: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Year business was established in: \_\_\_\_\_ Is this business a part of another business? (Y/N).

If yes, what is the name of the other business? \_\_\_\_\_

Do you do the same work under a different business name? (Y/N).

If yes, under what name is the other business? \_\_\_\_\_

List all of your State of Tennessee licenses: \_\_\_\_\_

List all of your City and County trade licenses: \_\_\_\_\_

What is the primary type of work performed by your company? Using the Business Activity Codes listed on back of this form, provide the classification(s) that apply (maximum of three (3) listing the primary code first:

1st \_\_\_\_\_

2nd \_\_\_\_\_

3rd \_\_\_\_\_

Mail or carry this form and the necessary documentation to  
The Jackson Area Home Builders Association, 206 E. Main, Suite 204 or fax to (731) 423-6227.



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JACKSON, TN 38301  
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## DATABASE CATEGORIES LISTINGS

*Choose the category under which you wish to have your company listed (maximum 3):*

- |                                     |                                      |
|-------------------------------------|--------------------------------------|
| Acoustical Tile Ceilings            | Landscaping, Lawn & Maintenance, Sod |
| Alarm, Security Systems             | Lumber                               |
| Asphalt Contractor                  | Maintenance                          |
| Audio/Video Installation/Design     | Masonry                              |
| Blinds, Shudders, Windows Treatment | Metal Studs Framing                  |
| Brick Mason; Masonry and Brick      | Ornamental Iron                      |
| Builder, Contractors, Single-Family | Painting                             |
| Builder, Contractors, Multi-Family  | Plumbing                             |
| Builder, Contractors, Commercial    | Pools & Spas                         |
| Cabinets                            | Remodeling                           |
| Cement Pumping                      | Roofing                              |
| Central Vacuum                      | Rough Framing Carpenter              |
| Concrete, Contractors               | Sheet Metal                          |
| Drywall/Sheetrock-Contractor.       | Shelving                             |
| Electrical Contractor               | Synthetic Stucco                     |
| Excavating, Grading & Land Clearing | Telephone Systems Installation       |
| Exterminators, Pest Control         | Tile Contractors                     |
| Floor Coverings                     | Trim Carpentry                       |
| Garage Doors                        | Vinyl Siding                         |
| Gutters, Downspouts                 | Wallpaper Installation               |
| HVAC, Heating & Air Service         | Welding and Steel Fabricating        |
| Home Automation, Home Theater       | Windows/Glass                        |
| Insulation-Contractor               | Other _____                          |
| Irrigation Contractor               |                                      |