

COMMERCIAL BUILDING PERMIT APPLICATION

Telephone: (731) 425-8262

CITY OF JACKSON

Fax: (731) 425-8228

BUILDING AND HOUSING CODES DEPARTMENT

CONTRACTOR INFORMATION

If you are the owner and are contracting the work yourself check this box:

If you are a contractor with a Contractor account number already assigned, please fill out the following:

ENTER YOUR JBHCD ACCOUNT NUMBER HERE

COMPANY NAME

BUSINESS LICENSE
IF YOU ARE UNSURE AS TO WHETHER YOU NEED A BUSINESS
LICENSE, PLEASE CALL (731) 425-8298 OR (731) 425-8214
FOR CLARIFICATION.

If you do not have a JHCD account number and wish to establish one, please complete the following:

CONTRACTOR NAME (Individuals Name, Owner, Contact Person, Etc.)

CONTRACTOR COMPANY NAME

ADDRESS

CITY, STATE, ZIP

PHONE NUMBER INCLUDING AREA CODE

STATE LICENSE NUMBER

CLASSIFICATION AND LIMITS

PROJECT INFORMATION

PROPERTY ADDRESS

WORK LOCATION (SPACE, SUITE OR APT. #, ETC.)

PROJECT NAME

PLAN REVIEW NUMBER (IF APPLICABLE)

PROPOSED USE (EXAMPLE: SHOE STORE, CAFÉ, DAY CARE, ETC.)

CHECK ONE: **LOCATION**
 CITY COUNTY

OWNER NAME (OWNER PER DEED OR PERSON IN CHARGE OF PROPERTY)

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER (INCLUDING AREA CODE)

SQUARE FOOTAGE INVOLVED IN PROJECT

TOTAL SQ. FEET IN BUILDING (Note Dep.Of Building in SBC)

DESCRIPTION OF WORK

CLASS OF WORK [] NEW [] ADDITION [] ALTERATION [] REPAIR [] MOVE [] REMOVE	METHOD OF PAYMENT [] CASH [] CHECK NUMBER _____ [] BANK DRAFT
	VALUATION OF PROJECT _____
COMMENTS _____ _____ _____	SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING, SPRINKLER AND ALARM SYSTEMS AND/OR SIGNS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. IF BANK DRAFT IS INDICATED UNDER METHOD OF PAYMENT, I DO HEREBY AUTHORIZE PAYMENT OF THIS PERMIT FEE BY A BANK DRAFT ON MY BANK ACCOUNT.
THIS INFORMATION TO BE COMPLETED BY JBHCD PERSONNEL Zone _____ RIGHT OF WAY _____ REPORT CODE _____ SETBACKS: FRONT _____ RIGHT _____ LEFT _____ REAR _____ OCCUPANCY TYPE _____ CONST. TYPE _____ INT'L _____	_____ <i>SIGNATURE</i> _____ <i>DATE</i>